

# Nicasio School Board Meeting 2015-16

March 3, 2016

## Principal's Report

### WHAT'S NEW

#### Administration

##### ServSafe Certification, National Restaurant Association (2/10)

The district is required to have at least one employee trained and certified for safe food handling in order for the MPR kitchen to be used. Office Manager **Mikki McIntyre** attended a full day training session to renew her certification for another five years (exp. 2/2021).

#### Curriculum and Programs

##### English Language Learner Program

We have a total of 6 English Language Learners this year who qualify to exit the program. Students range between grades 4 and 8. This is the highest number over the past 10 years of EL students who have qualified in a single year and includes the youngest students who have met this goal. In previous years, we have not had students qualify until their middle school years.

#### Personnel

##### Interviews for 1:1 Instructional/Behavioral Aide (2/8, 2/9)

Committee members included Principal **Christy Stocker**, Office Manager **Mikki McIntyre**, and Teacher **Julianne Bretan**. This position remains open and Spanish Specialist **Judith Kirkland** continues to work as a substitute in this position.

#### Facilities, Campus and Equipment

##### Playground Maintenance & Repairs (2/8, 2/22)

Parent **Robert Meckfessel** has volunteered his time and services to assist the school in repairing issues related to both swing sets on the playground and the stairs on the slide. This will address one concern raised last spring by our Keenan Insurance liability inspector along with make additional improvements. Robert has spent significant time researching the various parts needed and ensuring that the quality of these parts meets requirements for public school playgrounds. We will be replacing all of the chains on the swings, the saddle clamps, and several of the pipe beam swing hangers which are showing significant wear. In addition, Robert tightened some of the bolts on play structures and trimmed back some of the plastic covering around the stairs of the slide to eliminate trip hazards.

##### Exterior Lighting – Ongoing Maintenance & Repairs (2/23)

After last month's school board meeting, we discovered that the exterior lights stopped working at some point during the meeting. **Electrix** sent a technician out again to continue trying to solve this ongoing issue. On a prior visit, the technician had programmed the lights to automatically turn off at 6pm. So, this explained the issue on that night. The technician has removed this

programming so that there is no automatic turn off time. In addition, the technician programmed the system so that lights would automatically turn on at 6am and off at 7am M-F September through May. This will provide the system with the necessary “exercise” it needs to stay functioning normally. During the summer months (June – August), the lights will only come on a few days in July for “exercise”. The summer months are drier and warmer, which reduces the need to do this. The recommendation if we do not want programmed lighting would be to purchase a unit for each lighting panel (3) that would keep the lighting panel at a certain temperature. When the panels get too cool, which is the concern when heat is off during non-use times, they can accumulate moisture and cause problems. By exercising the system, the theory is that this won’t be necessary.

#### AED Training (3/2)

Nicasio Volunteer Fire Chief **Eric Blantz** and Volunteer Fire Fighter (and parent) **Robyn Burton** provided teachers and staff with training on how to use the newly installed AED on campus.

#### School-wide Sound and Phone Systems (3/2)

**Sound and Signal’s** office manager for the North Bay, **Joel Griffitts**, returned to campus to replace the backup battery and the memory battery for our sound and phone systems. Our current phone system is obsolete and no longer supported. However, Joel has extensive experience with this system and was able to solve most of our issues related to the lost programming in last month’s power surge. Classrooms now can call out to the various extensions on campus. The office can also call out to all extensions. However, classroom phones are not ringing when the office calls those extensions so there is no way for the teacher to know to pick up. He is going to do some research to determine whether this remaining problem can be corrected or whether we need to replace phone boards, which could be costly.

### **Coming Up**

- *School-wide Buddy Day Activity – Celebrating Read Across America (3/4)*
- *End of 2<sup>nd</sup> Trimester (3/4)*
- *Workshop Theatre K-8 (student performances on 3/9 at 12:30pm)*
- *Professional Development Day (3/14)*  
*Focus topics: tattling, teasing, harassment, bullying, cyber safety*
- *Community Disaster Meeting w/ Eric Blantz and Kirby Wilcox (3/14)*  
*Focus topic: emergency generator for MPR*
- *Middle School Principals’ Network Meeting (3/15)*
- *Puberty/Sexuality Education for Grades 5-8 (3/28 – 4/1)*
- *Annual College of Marin Breakfast for Middle and High School Principals (3/29)*
- *School Board Meeting (3/31)*
- *BINGO Night – fundraiser (4/1)*