

**NICASIO SCHOOL DISTRICT
BOARD OF TRUSTEES**

MINUTES

~ Regular Meeting ~

Thursday, May 5, 2016 5:00 PM

Nicasio School Library 5555 Nicasio Valley Road, Nicasio CA

1. **Call to Order** at 5pm
 - a. **Patriotic Moment** was observed in honor of Memorial Day.
 - b. **Roll Call** In attendance: **Trustees Michelle Rutledge, Jason Snell and Madeleine Sloane**
Also in attendance: Superintendent Tom Lohwasser, Principal Christy Stocker, Office Manager Mikki McIntyre and Chief Business Official Cheryl Robbins
2. **Approval and Adoption of Agenda**
Action: M/S: Snell/Sloane to approve agenda. Vote: 3/0 Ayes: Rutledge, Sloane, Snell; Noes: None
3. **Public Comment** *There was no public comment.*
4. **Reports & Announcements**
 - a. **Foundation Update** *Foundation President Mark Burton reported the following:*
 - The Foundation has raised nearly \$30,000 so far this year, according to Mark. He said ticket sales are halfway to the targeted number for the May 14th Spring Luau dinner/dance at Druid's Hall. He added that all students have been provided with Luau raffle tickets to sell.
 - b. **Water System Upgrade Report** *Holly McArthur reported the following:*
 - Holly said she plans to coordinate with CBO Robbins on the water system construction applications. She noted that in addition to the two resolutions on the current agenda, a third resolution will be required if the Board opts to pursue financing for the project rather than a grant.
 - c. **Business Management Bulletin** *CBO Robbins presented her report.*
 - d. **Principal's Report** *Principal Stocker presented her report, adding the following:*
 - Principal Stocker explained that after troubleshooting the latest problems with the exterior lighting system, the electricians determined that the master panel may need to be replaced and also kept at a constant temperature, which may require installation of a temperature control device.
 - e. **Superintendent's Report** *Supt. Lohwasser reported the following:*
 - The much anticipated revise of the state budget is expected to be released by Governor Brown on or about May 15th, Supt. Lohwasser reported.
 - He also said he is looking forward to seeing Christy Stocker and representatives of Nicasio Volunteer Fire Department be recognized as honorees from Nicasio

School District (Certificated Teacher and Community Partner awards respectively) at the May 26th Golden Bell Awards Ceremony. He encouraged Nicasio School community members to attend the special event.

- f. **Trustees' Report** *There was no report.*
 - g. **Consent Agenda**
 - I. **Approval of Minutes:** Mar 31, 2016 Regular Meetings of Board of Trustees
 - II. **Ratify Warrants Paid:** 3/24-4/28/2016
 - III. **Approve IDT Request Out of NSD for 2016-17**
 - 1. IDTX #16-17-02

Action: **M/S: Snell/Sloane** to approve the Consent Agenda with the notation that minutes from the March 3, 2016 Board meeting were approved at the Board's March 31, 2016 regular meeting. **Vote: 3/0** Ayes: Rutledge, Sloane, Snell; Noes: None
5. **Facilities**
- a. **Consider Resolution 2015-16 #5 Authorization for Nicasio School Treatment Plant Upgrade Project WS#2100582** *Discussion/Action MR/MS*

Action: **M/S: Rutledge/Sloane** to approve Resolution 2015-16 #5 Authorization for Nicasio School Treatment Plant Upgrade Project WS#2100582 **Roll call vote:** Ayes: Rutledge, Sloane, Snell; Noes: None
 - b. **Consider Resolution 2015-16 #6 Pledged Revenue and Funds (PRF) for Publicly Owned Entities (Treatment Plant Upgrade Project WS#2100582)**

Action: **M/S: Rutledge/Sloane** to approve Resolution 2015-16 #6 Pledged Revenue and Funds (PRF) for Publicly Owned Entities (Treatment Plant Upgrade Project WS#2100582) **Roll call vote:** Ayes: Rutledge, Sloane, Snell; Noes: None
6. **Personnel**
- a. **Approve MOU Between Nicasio School District and Bolinas-Stinson Union School District and Angelique Borges for (part time) District Financial Specialist Services**

Discussion: Principal Stocker explained that she has requested that the MOU be revised as two separate contracts, each spanning a single school year.
No action was taken. The Board tabled the item until revised contracts are received.
 - b. **Receipt of Nicasio School District's 2016-17 Initial Contract Proposal for Sunshining with the Nicasio Teachers Association (NTA)** *Information:* No action is required at this time.
 - c. **Accept Letter of Resignation of Certificated Employee Christy Stocker Effective June 30, 2016** *Information:* On behalf of the Board, President Snell accepted Christy Stocker's resignation "with deep regret and much appreciation for everything she has done" for Nicasio School District, and wished her much happiness in her future endeavors.
 - d. **Accept Letter of Resignation of Certificated Employee Julianne Bretan Effective June 10, 2016** *Information:* On behalf of the Board, President Snell accepted Julianne Bretan's resignation "also with much regret."

7. Administrative/Governance

- a. **Approve Agreement Between Nicasio School District and Two Rock Union School District Regarding Interdistrict Attendance Agreements** *Discussion:* Principal Stocker explained that many districts within Marin County, by signing a county-wide agreement, give each other authority to apply their own policies. Because that does not apply to students from outside Marin County, she reached out to the Sonoma County district, and they agreed to sign a specific district-to-district contract with NSD, she said.
Action: M/S: Sloane/Rutledge to approve Agreement Between NSD and Two Rock USD Regarding IDT Attendance Agreements **Vote: 3/0** Ayes: Rutledge, Sloane, Snell; Noes: None

- b. **Discussion of 2016-17 Enrollment Projections** *Discussion:* Principal Stocker provided enrollment projections for 2016-17. She explained that the 3/4/5 classroom is currently projected at three students over the Board-established capacity of 16 students, which may put the District in the position of having to conduct a lottery among eight IDT renewal students for five available seats. She said that in an effort to try to invite everyone back, she drafted an alternate classroom proposal for a few 5th grade students who could benefit from some extra challenging curriculum. Principal Stocker added that she discussed that potential placement with the families of those students and they were supportive of the concept. She said the alternate configuration could be a positive solution to the enrollment challenges for next year.

- c. **Consideration of Renewal Interdistrict Transfer (IDT) Requests into NSD for 2016-17:**
 - IDT #16/17-02
 - IDT#16-17-03
 - IDT#16-17-05
 - IDT#16-17-06
 - IDT#16-17-07
 - IDT#16-17-08
 - IDT#16-17-09
 - IDT#16-17-10
 - IDT#16-17-11
 - IDT#16-17-12
 - IDT#16-17-15
 - IDT#16-17-17
 - IDT#16-17-18
 - IDT#16-17-19
 - IDT#16-17-20
 - IDT#16-17-21
 - IDT#16-17-24
 - IDT#16-17-28
 - IDT#16-17-29

Discussion: Supt. Lohwasser said that although Shoreline Unified School District has not yet signed the countywide IDT agreement for the 2016-17 school year, he has learned they plan to approve it at their upcoming board meeting. Trustee Snell said the second interim budget information makes the IDT requests “a bigger conversation.” Mark Burton said the Foundation and the community have long been supportive of IDT

students at the school. In response to a query about whether IDT families can be vetted based on how active they are in supporting the school, Principal Stocker responded that no such consideration is permitted. By state law, she said, the only determinant is by lottery, and decisions cannot be made on any other basis. "If you have room and you have more students than can fit under the cap, you have to hold a lottery," she said.

The trustees expressed their concerns about making a decision regarding IDT requests without further analysis of the sudden change in the District's financial status. Supt. Lohwasser, noting that recent projections of deficit spending over the next three years will bring the District below the state mandates, agreed and recommended closer study of the budget picture.

No action was taken. In light of the second interim budget information received at the last (March 31, 2016) meeting, the Board requested more time to evaluate the information as it relates to approval of IDTs. They agreed to continue the meeting to May 18th at 5pm to consider IDT renewal and new requests; and to conduct a concurrent special meeting on May 18th to review the budget status and staffing possibilities in alignment with the classroom projections. Supt. Lohwasser said an action plan will be presented regarding the two staff vacancies and the IDT requests.

8. Conclusion

- a. **Meeting Continued** At 5:45pm, the Board agreed to continue the meeting on May 18, 2016 at 5pm.

Respectfully Submitted,

Mikki McIntyre

Unadopted

Adopted

Madeleine Sloane, Clerk