

**NICASIO SCHOOL DISTRICT  
BOARD OF TRUSTEES**

**MINUTES**

~ Regular Meeting ~

Thursday, March 3, 2016 5:00 PM

Nicasio School Library 5555 Nicasio Valley Road, Nicasio CA

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1. **Call to Order** at 5pm
  - a. **Patriotic Moment** was observed in honor of the NASA Astronaut Scott Kelly's safe return home after spending nearly a year aboard the International Space Station.
  - b. **Roll Call** In attendance: **Trustees Michelle Rutledge, Jason Snell and Madeleine Sloane**  
*Also in attendance: Superintendent Tom Lohwasser, Principal Christy Stocker, Office Manager Mikki McIntyre and Chief Business Official Cheryl Robbins*
2. **Approval and Adoption of Agenda**  
*Action: M/S: Rutledge/Sloane to approve agenda* **Vote: 3/0** Ayes: Rutledge, Sloane, Snell; Noes: None
3. **Public Comment**
  - a. On behalf of the Nicasio School Foundation Board, Principal Stocker distributed a preview of the Foundation's 2016 Annual Giving Campaign letter.
4. **Reports & Announcements**
  - a. **Management Bulletin** *There was no bulletin.*
  - b. **Principal's Report** *Principal Stocker provided her written report, adding the following:*
    - Principal Stocker said that an inspection of the Nicasio School District (NSD) water system by the CA State Water Resources Control Board found the two potable water tanks to be in need of hatch latches and locks for security purposes. She reported that the recommended improvements have been made.
    - For Professional Development Day on March 14<sup>th</sup>, the core teachers will research the topics of bullying (including cyber-bullying), harassment and teasing, and make recommendations for incorporating bullying prevention and community-building into next year's curriculum.
  - c. **Superintendent's Report** *Supt. Lohwasser reported the following:*
    - Supt. Lohwasser reported that he is participating in the search for a new fulltime superintendent for Shoreline Unified School District.
    - He explained that the high number of parents who objected to the release of personally identifiable student information to plaintiffs in the court case of Morgan Hill Concerned Parents Association vs. California Department of Education resulted in a new (March 1, 2016) decision by the court ordering additional safeguards for any potential release of student data. He encouraged

parents to continue to submit their objections regarding disclosure of student records.

- The April 6<sup>th</sup> MCSBA Superintendent & Trustee Dinner will feature Congressman Jared Huffman as the keynote speaker.
- Supt. Lohwasser noted that the superintendents in the county are getting close to aligning all of the high school calendars, and he encouraged the NSD Board to consider approving the school calendar three years out.

d. **Trustees' Report**

- Trustee Rutledge reported having attended the Brown Act Ethics and Conflicts Workshop at MCOE on February 11th.

5. **Consent Agenda**

- a. **Approval of Minutes:** Feb 4 2016 Regular Meeting of Board of Trustees
- b. **Ratify Warrants Paid:** 1/28 – 2/25/2016
- c. **Approval of Interdistrict Transfer (IDT) Out of NSD for 2016-17**

- IDTX #16-17-01

*Action:* **M/S: Rutledge/Sloane** to approve Consent Agenda **Vote: 3/0** Ayes: Rutledge, Sloane, Snell; *Noes:* None

6. **PUBLIC HEARING** on a Waiver of Deadline for Submitting the Apportionment Information Report and Certification CELDT 2014-15 Report. Principal Stocker explained that the District inadvertently missed the Dec. 31, 2015 deadline for submitting the Apportionment Information Report and Certification CELDT 2014-15 Report. Consequently, waiver of the deadline requires both Board approval and agreement by the Nicasio Teachers Association. The public hearing was opened at 5:26pm. There was no public comment. The hearing was closed at 5:28pm.

7. **Business Services**

- a. **Approve Waiver of Deadline for Submitting the Apportionment Information Report and Certification CELDT 2014-15 Report**

*Action:* **M/S: Rutledge/Sloane** to approve Waiver of Deadline for Submitting the Apportionment Information Report and Certification CELDT 2014-15 Report **Vote: 3/0** Ayes: Rutledge, Sloane, Snell; *Noes:* None

- b. **Approve Budget Revisions** *Discussion:* Supt. Lohwasser advised modification of agenda item title to correctly read "Approve Budget Revisions." A trustee said she was not comfortable approving the revisions based on the information presented, and that the used of acronyms within the document was confusing for new and veteran trustees alike.

*No action was taken.* At the recommendation of Supt. Lohwasser, the item was tabled subject to receipt of the data in the format the Board is accustomed to seeing.

- c. **Approve Second Interim Budget Report** *Discussion:* CBO Robbins gave her presentation of the budget adjustments during the period of July 1, 2015 – January 31, 2016. She said the biggest challenge this year is that Special Education is underfunded based on the student needs that have been identified. She said she would like direction from the Board regarding deficit spending from this year forward. Supt. Lohwasser suggested that

the deficits be detailed more fully in a report to the Board, and that a workshop be scheduled to consider the options.

*No action was taken.* Supt. Lohwasser recommended that the Second Interim Budget item be tabled until the budget revisions are approved.

d. **Approve Educator Effectiveness Funding Plan**

*Action:* **M/S: Rutledge/Sloane** to approve Educator Effectiveness Funding Plan **Vote: 3/0** *Ayes:* Rutledge, Sloane, Snell; *Noes:* None

e. **Approve Selection of Independent Auditor for 2015-16 School Year**

*No action was taken.* The item was tabled until the auditor proposals are provided to the Board.

8. **Curriculum/Instruction**

- a. **2016 Golden Bell Nominations** *Discussion:* Principal Stocker presented her recommendations for Community Partner nominations, including the Nicasio Volunteer Fire Department (NVFD) for its efforts to procure an AED for the campus and to include the District in the Nicasio Disaster Council; Kim Wallach for her many years of work on the water system upgrade project; and Rocky and Marcy Shone for their generosity in providing irrigation water for the school. Supt. Lohwasser recommended nominating the NVFD, as it is a community organization rather than an individual. President Snell suggested Principal Stocker as the certificated nominee. The trustees concurred that she does the work of many people and her efforts deserve recognition.

*Action:* **M/S: Rutledge/Sloane** to approve 2016 Golden Bell Nominations of Christy Stocker in the Certificated Teacher category and NVFD in the Community Partner category. **Vote: 3/0** *Ayes:* Rutledge, Sloane, Snell; *Noes:* None

9. **Administrative/Governance**

- a. **Discuss/Consider a Public Request to Adopt a Resolution Inviting the California State Legislature to Bring Forward a Bill to Delay the Implementation of SB 277**

*Action:* **M/S: Rutledge/Sloane** to accept the request as "Correspondence" and not bring it back to the Board as a resolution or an action item. **Vote: 3/0** *Ayes:* Rutledge, Sloane, Snell; *Noes:* None

- b. **Approve 2016-17 Calendar** *Discussion:* In response to a trustee's concern that the start date of the 2016/17 school year was too early, Principal Stocker explained that, as a feeder district, Nicasio School District tries to align its start and end dates to those of the Tam H.S. District. Supt. Lohwasser said there is likelihood that all of the county's high school district calendars will soon line up with Tam's, which will force the start dates to the middle of August. A trustee noted that although the start date is early, she agrees that it is good to align with the local schools. She added that she knows the calendar has been strategically designed by the principal to meet a lot of needs and commended her for her efforts in creating it.

*Action:* **M/S: Rutledge/Sloane** to approve 2016-17 Calendar **Vote: 2/1** *Ayes:* Sloane, Snell; *Noes:* Rutledge

10. Personnel

- a. **Approve MOU Between Bolinas-Stinson Union School District and Nicasio School District and Angelique Borges for (part time) District Financial Specialist Services**  
*No action was taken.* The item was tabled until the MOU is provided to the Board.
  
- b. **Certificated Substitute Pay Rate Increase** *Discussion:* Principal Stocker explained that the District is currently at the bottom of the pay rates for substitutes in the county and that “subs” are turning down potential jobs at the school. She encouraged raising the “sub rate” to be more competitive. Supt. Lohwasser said he would like to see what impact a rate increase would have on the budget for next year. Principal Stocker requested CBO Robbins to prepare a budget analysis based on a daily rate of \$140 for the next Board meeting.
  
- c. **Notice of Collective Bargaining Negotiations, Nicasio Teachers Association, February 8, 2016** The Board acknowledged receipt of the notice.

11. Correspondence

- a. Re: Certification Letter for Fiscal Year 2014-15 Nicasio Elementary, Jim Spano, Interim Chief, Financial Audits Bureau, California State Controller, January 26 2016
- b. Re: SB 277 Proposed 2-Year Moratorium, Lisa Santora, MD, MPH, Deputy Public Health Director, County of Marin Department of Health and Human Services, February 23 2016

12. Conclusion

- a. Agenda Planning
  - *March 31<sup>st</sup>:*
    1. MOU Between Bolinas-Stinson Union School District and Nicasio School District and Angelique Borges for (part time) District Financial Specialist Services
    2. Certificated Substitute Pay Rate Increase
    3. Selection of Independent Auditor for 2015-16 School Year
    4. Prop 39 Proposals
    5. Water System Upgrade Resolution
    6. Budget Revision
    7. Second Interim Budget Approval
    8. School Survey Results
  - Future Workshop
    1. Discussion of Multiyear Budget Deficit
  
- b. **Adjournment**  
Action **Sloane/Rutledge** to adjourn meeting at 6:53pm **Vote: 3/0** Ayes: Rutledge, Sloane, Snell; Noes: None

Respectfully Submitted, **Mikki McIntyre**

Unadopted     Adopted

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**Madeleine Sloane, Clerk**